

**Chino Unified School District**

**CAPITAL FACILITIES  
CORPORATION**

**December 15, 2016**

**CAPITAL FACILITIES CORPORATION**  
**BOARD OF TRUSTEES ORGANIZATIONAL MEETING**  
**5130 Riverside Drive, Chino, CA 91710**  
**Immediately Following the Organizational Meeting of the**  
**Chino Valley Unified School District Board of Education**  
**December 15, 2016**  
**AGENDA**

- The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER**

1. Roll Call

**I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

In accordance with Board Policy 9323 Bylaws of the Board – Meeting Conduct, please: a) limit remarks to three minutes (total for all remarks); b) if a topic has been covered, limit remarks to new points; and c) please contact the Superintendent's Office for procedures regarding complaints against employees, or see the Administrative Secretary, Board of Education, for the form.

**II. ACTION**

**II.A. Appointment of Treasurer to Serve on the Board of Trustees of the Capital Facilities Corporation**

Page 1 Recommend the Board of Trustees appoint \_\_\_\_\_ as treasurer to serve on the Board of Trustees of the Capital Facilities Corporation.

**III. CONSENT**

**III.A. December 10, 2015, Capital Facilities Corporation Organizational Meeting Minutes**

Page 2 Recommend the Board of Trustees approve the December 10, 2015 Capital Facilities Corporation Organizational meeting minutes.

**IV. ADJOURNMENT**

**CHINO UNIFIED SCHOOL DISTRICT  
CAPITAL FACILITIES CORPORATION**

**DATE:** December 15, 2016

**TO:** Members, Board of Trustees

**FROM:** Wayne M. Joseph, Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: APPOINTMENT OF TREASURER TO SERVE ON THE BOARD OF TRUSTEES OF THE CAPITAL FACILITIES CORPORATION**

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**BACKGROUND**

The bylaws of the Capital Facilities Corporation, Article V, Officers, states in part, "The offices of secretary, and treasurer may be held by the same person, provided that the chairman shall not be that person...." The officers shall be elected by a majority of the trustees present and voting. Each officer shall hold office for three years or until his or her successor has been elected or appointed. Current officers are: Andrew Cruz, chairperson; Pam Feix; secretary; and Sylvia Orozco; treasurer, who served only for the unexpired term for 2016 of the previous treasurer.

**RECOMMENDATION**

It is recommended the Board of Trustees appoint \_\_\_\_\_ as treasurer to serve on the Board of Trustees of the Capital Facilities Corporation.

WMJ:GJS:pw

**CAPITAL FACILITIES CORPORATION**  
**BOARD OF TRUSTEES ORGANIZATIONAL MEETING**  
**December 10, 2015**  
**Minutes**

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER**

1. Roll Call

Chairperson Andrew Cruz called to order the organizational meeting of the Capital Facilities Corporation at 9:19 p.m. with Blair, Cruz, Feix, Na, and Orozco present.

**I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

None.

**II. ACTION**

**II.A. Appointment of Treasurer to Serve on the Board of Trustees of the Capital Facilities Corporation**

Moved (Na) to nominate Sylvia Orozco as treasurer. There were no further nominations. Sylvia Orozco was selected by a unanimous vote (5-0) to serve as treasurer on the Board of Trustees of the Capital Facilities Corporation until December 2016.

**III. CONSENT**

**III.A. December 11, 2014, Capital Facilities Corporation Organizational Meeting Minutes**

Moved (Na) seconded (Orozco) carried unanimously (5-0) to approve the December 11, 2014, Capital Facilities Corporation Organizational meeting minutes.

**IV. ADJOURNMENT**

Chairperson Cruz adjourned the organizational meeting at 9:21 p.m.

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Andrew Cruz, Chairperson, Capital Facilities Corporation

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education